

APPENDIX V

EAST AYRSHIRE COUNCIL

**RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 7 JANUARY 1999 AT 1400
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors David Sneller, Daniel Coffey, Jim Kelly, Tommy Farrell and Eric Jackson.

ATTENDING: David Montgomery, Chief Executive; Iain McLachlan, Director of Personnel Services and Julie Armstrong, Senior Administrative Officer.

APOLOGY: Councillor Douglas Reid.

CHAIR: Councillor David Sneller, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under 50A (4) of the Local Government (Scotland) Act 1973, as amended, the Press and Public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

POST OF DIRECTOR OF HOMES AND TECHNICAL SERVICES - SHORTLEET

2. There was submitted a report dated 22 December 1998 (circulated) by the Director of Personnel Services on applications received together with the following documentation, viz:-
 - (i) synopsis of the applicants
 - (ii) copy of advertisement for the post of Director of Homes and Technical Services
 - (iii) copy of job outline
 - (iv) copy of persons specification; and
 - (vi) copy of part B of the applications received

It was agreed:-

- (i) to invite for interview applicant No.'s 1, 3, 8, 9, 12 and 13
- (ii) that an Emergency Powers Committee be arranged to add a female Member of Council to the interview panel
- (iii) that the interviews be held on Thursday 28 January 1999 at 1245 hours for 1300 hours in the Dower House or Civic Centre, Kilmarnock; and
- (iv) that arrangements for written submissions and the interviews be remitted to the Director of Personnel Services.

POST OF HEAD OF BUILDING AND WORKS - SHORTLEET

3. There was submitted a report dated 22 December 1998 (circulated) by the Director of Personnel Services on applications received together with the following documentation, viz:-
- (i) synopsis of the applicants
 - (ii) copy of advertisement for the post of Head of Building and Works
 - (iii) copy of job outline
 - (iv) copy of persons specification; and
 - (vi) copy of part B of the applications received.

It was agreed:-

- (i) to invite for interview applicant No.'s 5, 9, 10, 15, 21, 25, 27, 29 and 30
- (ii) that, if appointed, the new Director of Homes and Technical Services be invited to attend the interviews
- (iii) that the interviews be held on Wednesday 10 February 1999 in the Dower House or Council Offices, Lugar at 0845 hours for 0900 hours; and
- (iv) that arrangement for submission of written submissions and the interviews be remitted to the Director of Personnel Services.

The meeting terminated at 1517 hours.